



**Vermont Department of Labor's Workers'
Compensation Adjusters' Continuing Education**
The Hilton Hotel Burlington, Vermont
October 18 & 19, 2012

Name: _____
Organization: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____
License No: _____

REGISTRATION FEE

Registration fee includes continental breakfast on Day 2 and coffee breaks. Registrations received **AFTER** **October 4th** will be subject to a late fee as shown in parenthesis.

REGISTRATION OPTION	PRICE	TOTAL
General Attendee Registration Thursday 12:30-5:00pm and Friday 8:30am-noon	\$315 (\$365)	

METHOD OF PAYMENT:

*Please make checks payable to **Ryan Smith & Carbine, Ltd.***

☐ Check #: _____

☐ Master Card ☐ Visa ☐ American Express

Credit Card #: _____ Exp Date: _____

Name on the card: _____

Signature: _____

*(the charge will appear on your statement as **Delaney Meeting and Event Management**)*

Mail Completed Form and Payment to:
Ryan Smith & Carbine, Ltd.
c/o Delaney Meeting & Event Management
1 Mill St. #315 ~ Burlington, VT 05401
Or Fax: (802) 865-8066

Cancellation Policy: Registrations cancelled prior to September 27th will be refunded minus a \$50 administrative fee. Any registrations cancelled after September 27th are non-refundable but substitutions are allowed.

Hotel Information: A room block has been reserved at the Hilton Burlington at the rate of \$159.00 (plus tax and an additional fee for parking of \$10 a day in the adjacent parking garage if needed). Please make your reservations directly with the hotel at 802-658-6500 or 800-445-8667 and indicate your participation in this course to receive the special conference rates. The "cut off" date for accepting reservations is two weeks prior to the conference. Register early to guarantee room reservations before the block of rooms sells out. Once the block is sold the room rates cannot be guaranteed.

If you have questions regarding this form, please call the registration office at 802-865-5202